



**GENERAL SERVICES ADMINISTRATION  
FEDERAL ACQUISITION SERVICE  
AUTHORIZED FEDERAL SUPPLY SCHEDULE PRICE LIST**

*Online access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order are available at IFMA: <http://www.ifma.org> or GSA Advantage: <http://www.gsaadvantage.gov>*

**General Services Administration Federal Supply Service Mission  
Oriented Business Integrated Services (MOBIS) Contract, Schedule  
874**

**CONTRACT NUMBER: GS-02F-0133V**

**PERIOD COVERED BY CONTRACT: June 15, 2009 THROUGH June 14, 2014**

**International Facility Management Association  
1 E. Greenway Plaza, Suite 1100  
Houston, TX 77046  
Phone: (713) 623-4362  
Fax: (713) 623-6124  
[gsa\\_schedule@ifma.org](mailto:gsa_schedule@ifma.org)  
[www.ifma.org](http://www.ifma.org)**

**Business Size: Large  
DUNS: 15-648-3562**

For more information on ordering from Federal Supply Schedules click on the FSS Schedules button at <http://www.fss.gsa.gov>.

# **GSA AWARDED TERMS AND CONDITIONS International Facility Management Association**

1a. Table of awarded special item number(s) with appropriate cross-reference to item descriptions and awarded price (s).

**SIN 874-4: Instructor Led Training, Web Based Training and Education Courses, Course Development and Test Administration**

**SIN 874-9: Off-the-Shelf and Customizable Print, Audio, and Visual Instructional Training Devices**

1b. Identification of the lowest priced model number and lowest unit price for that model for each special item number awarded in the contract.

**Please refer to Attachment A**

1c. If the Contractor is proposing hourly rates, a description of all corresponding commercial job titles, experience, functional responsibility and education for those types of employees or subcontractors who will perform services shall be provided. If hourly rates are not applicable, indicate not applicable for this item.

**Please refer to Attachment A**

2. MAXIMUM ORDER:

**\$1,000,000.00**

3. MINIMUM ORDER:

**\$100.00**

4. GEOGRAPHIC COVERAGE (DELIVERY AREA):

**48 Contiguous States and the District of Columbia.**

5. Point(s) of production (city, county, and State or foreign country).

**International Facility Management Association d/b/a IFMA 1 E. Greenway Plaza,  
Suite 1100 Houston, TX 77046 (P): 713-623-4362 (F): 713-623-6124**

6. Discount from list prices or statement of net price.

**GSA Net pricing shown in pricing tables provided – See ATTACHMENT A**

7. QUANTITY DISCOUNTS.

**GSA Net pricing shown in pricing tables provided – See ATTACHMENT A**

8. PROMPT PAYMENT TERMS:  
**0%, Net 30 Days**
- 9a. Government purchase cards **are accepted** at or below the micro-purchase threshold.
- 9b. Government purchase cards **are not accepted** above the micro-purchase threshold.
10. FOREIGN ITEMS (LIST ITEMS BY COUNTRY OF ORIGIN):  
**None**
- 11a. TIME OF DELIVERY:  
**Specified on task order**
- 11b. EXPEDITED DELIVERY:  
**To be negotiated between the Contractor and the Ordering Activity**
- 11c. OVERNIGHT AND 2-DAY DELIVERY:  
**To be negotiated between the Contractor and the Ordering Activity**
- 11d. URGENT REQUIREMENTS:  
**To be negotiated between the Contractor and the Ordering Activity**
12. F.O.B. POINT(S):  
**Destination**
- 13a. ORDERING ADDRESS:  
**International Facility Management Association d/b/a IFMA 1 E. Greenway Plaza, Suite 1100 Houston, TX 77046 (P): 713-623-4362 (F): 713-623-6124**
- 13b. Ordering procedures: For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPAs), and a sample BPA can be found at the GSA/FSS Schedule homepage [fss.gsa.gov/schedules](https://fss.gsa.gov/schedules).
14. PAYMENT ADDRESS.  
**International Facility Management Association d/b/a IFMA 1 E. Greenway Plaza, Suite 1100 Houston, TX 77046 (P): 713-623-4362 (F): 713-623-6124**

15. WARRANTY PROVISION.  
**IFMA's standard commercial warranty applies.**
16. EXPORT PACKING CHARGES, IF APPLICABLE.  
**Not Applicable**
17. TERMS AND CONDITIONS OF GOVERNMENT PURCHASE CARD ACCEPTANCE (ANY THRESHOLDS ABOVE THE MICRO-PURCHASE LEVEL).  
**Not accepted above the micro-purchase threshold**
18. TERMS AND CONDITIONS OF RENTAL, MAINTENANCE, AND REPAIR (IF APPLICABLE).  
**Not Applicable**
19. TERMS AND CONDITIONS OF INSTALLATION (IF APPLICABLE).  
**Not Applicable**
- 20a. TERMS AND CONDITIONS OF REPAIR PARTS INDICATING DATE OF PARTS PRICE LISTS AND ANY DISCOUNTS FROM LIST PRICES (IF APPLICABLE).  
**Not Applicable**
- 20b. TERMS AND CONDITIONS FOR ANY OTHER SERVICES (IF APPLICABLE)  
**Not Applicable**
21. LIST OF SERVICE AND DISTRIBUTION POINTS (IF APPLICABLE).  
**Not Applicable**
22. LIST OF PARTICIPATING DEALERS (IF APPLICABLE).  
**Not Applicable**
23. PREVENTIVE MAINTENANCE (IF APPLICABLE).  
**Not Applicable**
- 24a. Special attributes such as environmental attributes (e.g., recycled content, energy efficiency, and/or reduced pollutants).  
**Not Applicable**

24b. If applicable, indicate that Section 508 compliance information is available on Electronic and Information Technology (EIT) supplies and services and show where full details can be found (e.g. contractor s website or other location.) The EIT standards can be found at: [www.Section508.gov/](http://www.Section508.gov/).

**Not Applicable**

25. DATA UNIVERSAL NUMBER SYSTEM (DUNS) NUMBER.

**15-648-3562**

26. Notification regarding registration in Central Contractor Registration (CCR) database.

**CAGE CODE # 3BNW8, registration valid through July 10, 2012**

27. UNCOMPENSATED OVERTIME (INDICATE IF USED):

**IFMA does not offer overtime compensation to its full time employees.**

Modification No. PS-0009

<b>GSA SIN#</b>	<b>IFMA Online Courses</b>	<b>GSA Price</b>
874-4	Facility Management: A Practical Introduction	\$383.00
874-4	Finance Course Part One (Online)	\$138.15
874-4	Finance Course Part Two (Online)	\$138.15
874-4	Finance Course Part Three (Online)	\$138.15
874-4	Finance Course Part Four (Online)	\$138.15
874-4	Finance Course Part Five (Online)	\$138.15
874-4	Technology Course Part One (Online)	\$138.15
874-4	Technology Course Part Two (Online)	\$138.15
874-4	Technology Course Part Three (Online)	\$138.15
874-4	Technology Course Part Four (Online)	\$138.15
874-4	Real Estate Course Part One (Online)	\$138.15
874-4	Real Estate Course Part Two (Online)	\$138.15
874-4	Real Estate Course Part Three (Online)	\$138.15
874-4	Real Estate Course Part Four (Online)	\$138.15
874-4	Quality Assessment and Innovation Course Part One (Online)	\$138.15
874-4	Quality Assessment and Innovation Course Part Two (Online)	\$138.15
874-4	Quality Assessment and Innovation Course Part Three (Online)	\$138.15
874-4	Quality Assessment and Innovation Course Part Four (Online)	\$138.15
874-4	Operations and Maintenance Course Part One (Online)	\$138.15
874-4	Operations and Maintenance Course Part Two (Online)	\$138.15
874-4	Operations and Maintenance Course Part Three (Online)	\$138.15
874-4	Operations and Maintenance Course Part Four (Online)	\$138.15
874-4	Operations and Maintenance Course Part Five (Online)	\$138.15
874-4	Business of FM Part One (Online)	\$214.41
874-4	Business of FM Part Two (Online)	\$214.41
874-4	Business of FM Part Three (Online)	\$214.41
874-4	Business of FM Part Four (Online)	\$214.41
874-4	Business of FM Part Five (Online)	\$214.41
874-4	Human and Environmental Factors Course Part One (Online)	\$138.15
874-4	Human and Environmental Factors Course Part Two (Online)	\$138.15
874-4	Human and Environmental Factors Course Part Three (Online)	\$138.15
874-4	Human and Environmental Factors Course Part Four	\$138.15
874-4	Communication Course Part One (Online)	\$138.15
874-4	Communication Course Part Two (Online)	\$138.15
874-4	Communication Course Part Three (Online)	\$138.15
874-4	Communication Course Part Four (Online)	\$138.15
874-4	Planning and Project Management Course Part One (Online)	\$138.15
874-4	Planning and Project Management Course Part Two (Online)	\$138.15
874-4	Planning and Project Management Course Part Three (Online)	\$138.15
874-4	Planning and Project Management Course Part Four (Online)	\$138.15
874-4	Leadership and Management Course Part One (Online)	\$138.15
874-4	Leadership and Management Course Part Two (Online)	\$138.15
874-4	Leadership and Management Course Part Three (Online)	\$138.15
874-4	Leadership and Management Course Part Four (Online)	\$138.15
874-4	FM Sustainability: Creating Your Action Plan Part One (Online)	\$122.22
874-4	FM Sustainability: Creating Your Action Plan Part Two (Online)	\$122.22
874-4	FM Sustainability: Creating Your Action Plan Part Three (Online)	\$122.22
874-4	FM Sustainability: Creating Your Action Plan Part Four (Online)	\$122.22
874-4	CFM Practice Exam	\$75.76

<b>GSA SIN#</b>	<b>IFMA Self-Study Courses</b>	<b>GSA Price Per Person</b>
874-4	Finance and Business Essentials Course (Self-Study) –FMP	\$480.73
874-4	Project Management Course (Self-Study) - FMP	\$480.73
874-4	Leadership and Strategy Essentials Course (Self-Study) - FMP	\$480.73
874-4	Operations and Maintenance Course (Self-Study) - FMP	\$480.73
874-4	FMP™ Bundle – All Four Courses (Self-Study) <i>Save on orders of two or more programs with volume pricing!</i>	\$1,451.96
874-4	*SFP™ Bundle E-Version (Self-Study) – <i>Save on orders of two or more programs with volume pricing!</i>	\$1,549.69
874-4	*SFP™ Bundle E-Version & Hardcopy (Self-Study) - <i>Save on orders of two or more programs with volume pricing!</i>	\$1,745.14
	<p><b>*SFP™ Bundle includes three courses:</b></p> <p>Course 1: <i>Strategy and Alignment for Sustainable Facility Management</i></p> <p>Course 2: <i>Managing Sustainable Facilities</i></p> <p>Course 3: <i>Operating Sustainable Facilities</i></p>	

<b>GSA SIN#</b>	<b>IFMA Classroom Courses</b>	<b>GSA Price Per Person</b>
874-4	Project Management Course - 2 day (Classroom) - FMP	\$678.05
874-4	Operations & Maintenance Course - 2 day (Classroom) - FMP	\$678.05
874-4	Leadership and Strategy Essentials Course - 2 day (Classroom) - FMP	\$678.05
874-4	Finance and Business Essentials Course – 2 day (Classroom) - FMP	\$678.05
874-4	SFP™ Complete Series* - 6 day (Classroom) - SFP	\$1,940.60
874-4	FM Sustainability Workshop: Creating Your Action Plan – 2 day (Classroom)	\$577.15
874-4	Real Estate Course – 2 day (Classroom)	\$477.71
874-4	Technology Course - 2 day - (Classroom)	\$477.71
874-4	CFM Exam Review Course - 2 day - (Classroom)	\$477.71

<b>GSA SIN#</b>	<b>IFMA Certification</b>	<b>GSA Price Per Person</b>
874-4	Facility Management Professional (FMP) - Application Fee <i>(All four required FMP courses must be completed before purchasing.)</i>	\$124.63
874-4	Sustainability Facility Professional (SFP) - Application Fee <i>(All three required SFP courses must be completed before purchasing.)</i>	\$124.63
874-4	Certified Facility Manager (CFM) - Application Fee <i>(Must be approved by credentialing manager before purchasing)</i>	\$529.49
874-4	Certified Facility Manager (CFM) - Application/Exam Fee - <b>Retake</b> <i>(Only available to individuals who have taken but not passed the exam within 12 months.)</i>	\$255.96
874-4	Certified Facility Manager (CFM) - Recertification Fee	\$203.72
874-9	CFM Exam Review Study Set <i>(Shipping and Handling Fees Not Included)</i>	\$192.97

**For more information about this GSA Schedule, please contact Jeff Johnson, Director of Government Affairs at 1-703-518-8600 or Jackie Avelar, Education Customer Service Specialist at [gsa\\_schedule@ifma.org](mailto:gsa_schedule@ifma.org) or 281-974-5635.**